

RPHS Theatre Booster Club Meeting Minutes

November 9, 2016

Meeting Called to Order at: 6:35 pm

In Attendance: Susanna Jakubik, Kelli Boylan, Jen Rizzo, Sandy Lapp, Cody Moore, Corey Horn and Kristen McNeely

Dessert Theatre

- Due to restrictions from FBISD on home baked goods for fundraisers we have decided to go ahead and include desserts in the cost of the event.
- We will ask parents to donate store bought items to ensure we are not crossing any rules with FBISD
- Discussed increasing the price of the show but due to advertising that has already been published the cost will remain the same.
- Ms. McNeely thinks that approx. 200 tickets will be sold at Baines – we will use Booktix to sell tickets for this event and will provide pre-printed tickets for Baines to sell.
- For the desserts we will see if HEB will donate.
- Ms. Horn indicated that her husband works for Central Market and if we can provide a donation letter he may be able to obtain some donated bakery items.
- Ms. McNeely will also ask Baines parents to donate baked goods. – UIL class only.
- Baines parents will bring food to Baines and then Ms. McNeely will bring the food to Ridge Point at 5 pm.
- Ridge Point kids will be asked to have the baked goods at school by 5 pm as well.
- A sign up genius will be created to get parents to sign up to bring baked goods.
- All Ridge Point and Baines students will have to pay for this show – no free tickets.
- Kelli and Jen will create the donation letter and Kelli will contact HEB
- UIL students can help with handing out programs at the show.
- For set up it was suggested to line long tables down the hall on either side, and students will assist in distributing the goodies.

New Business/ Old Business

- The Activity Fund is reported to have started with \$1200 at the beginning of the year
- Expenses to date:
 - To date \$3,190 was paid for Musical Rights and royalties for the Wizard of Oz script
 - This money was pre paid as vendor requires it.
 - The check for this came out of Activity fund even though it is suspected that the money was not available.
 - The board is also aware of an outstanding bill for costumes provided for the 2016 spring play. The bill arrived in September and appears partially paid but looks to have \$4,783 outstanding – amount to be confirmed.
 - Other outstanding vendors include – Todd Shu – provided sound for Wizard of Oz – we anticipate his costs at \$35 per hour and are estimating his bill to be approximately \$2000 – this is a discount as he donated equipment and some hours.
 - Vincent was paid \$1500 last year for his services, this year we are unsure of what is owed to him. We believe he may have put in less hours this year.
 - Bus for thespian convention – estimated amount is \$1700 each way but might be less if an alternate vendor is secured.
- Income to date:
 - Car wash raised \$1500 – money went to activity fund
 - Rosencrantz tickets did not go to booster club – estimated \$319.25 including cash sales income
 - Remember 9/11 sales went to activity fund – should have been \$2640
 - Wizard of Oz ticket sales - \$12,677 including cash sales – went to booster club
 - Estimated that first weekend of Middle School UIL competition made \$700 in concession money – went to booster club
- Thespian convention t shirts will be required soon
- Booster hats, shirts and stickers are in the works

Meeting adjourned – 8:30 pm