

Ridge Point Theatre Booster Monthly Meeting Minutes

Wednesday, December 5, 2018

- I. Call to Order/ Presence of Quorum - Sandy, Robin, Denise, Christy & Sheila in attendance.
- II. Student Report - none
- III. President's Report
 - a. Fundraising
 - i. Cara is working on the Dinner Night – Papa Murphy's – January 14th. They will give us 20% of every sale. Want kids to come in costume to the store that night if possible and a shoe box decorated by us to collect receipts. They are willing to host a dinner night every month. Christy will promote on FB and website.
 - ii. Sponsors – receipts sent? - On Robin's list, will be done by end of year.
- IV. Vice President Report
 - a. High School Musical
 - i. **Parent Meeting** – December 12th, 7pm in the Commons; Brook to email all the parents. Need email distribution list.
 - ii. **T- Shirt Sales** - Round 1 - 73 shirts ordered, rounded order up to 100 for discount, the extras will be sold to kids or at the shows; link is still active for more sales, those will deliver after the break. 2nd Shirt design (Wildcat baseball style) will be available, Christy to add to order forms on the Website.
 - iii. **Playbill bio submissions** - Robin/Christy working on Jotform for cast members to submit their bios easily. Deadline needs to be set. Sheila to work on layout. Will offer full page ad space for inside of front/back covers and the back cover, and Shout Out ads only. Jotform needed for ad sales & wording submissions.

- iv. **Promotion** - Booster club has a poster layout ready to go, Sheila working on postcard. Booster to pay for these and help get distributed (elementaries, middle schools and local businesses that will allow them).
- v. Volunteers for concession and meals for dress rehearsal - Signup Genius already being set up, Need general volunteer list at the parent meeting to get names of people who want to help; Checking with Brenda Grover to see if she will set up meals again for dress rehearsals and show nights.
- V. Publicity – Christy - Look at Wordpress to see if there is a store option we can take advantage of instead of Jotforms.
- VI. Treasurers Report -Denise - To be emailed out and on file in Dropbox. Approx \$13K in bank
- VII. Teachers Report - none
- VIII. Secretary – Sheila
 - a. Review of Minutes from November 7th meeting - Sheila motioned to have minutes approved, Sandy 2nd and all in favor.
- IX. New Business/ Old Business
 - a. January 17th – Karaoke Night? - determined that there is too much going on in January to add this; kids are planning a “Late-In” at some point.

Next Meeting – January 9th, 2019